

If boys and girls do not learn discipline in their college days, money and time spent on their education is so much a national loss.

- **Mahatma Gandhi**

We want that education by which character is increased, the intellect is expanded, and by which one can stand on ones own feet.

- **Swami Vivekananda**

OUR MISSION

To achieve academic excellence in technical education and to develop the students for Dedication and Determination to fulfill the expectation of the society.

OUR VISION

A globally recognized centre for quality education to all students to amplify their knowledge and program in future.

SOLIDARITY PLEDGE

“India is my country; all Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion in my their well-being and prosperity alone lies my happiness”

SALIENT FEATURES OF THE COLLEGE

- ❖ Top priority for Discipline and Quality Education
- ❖ Excellent infrastructure facilities.
- ❖ Guest lectures, Industrial visits, Aptitude classes and Group discussions for students.
- ❖ Peaceful atmosphere to study.

- ❖ Separate Hostel for Boys and Girls.
- ❖ Research and Development cell for involving staff and students in R&D activities.
- ❖ N.S.S. wing/YRC for social service activities.
- ❖ Various committees for overall development of academic and non-academic activities.
- ❖ Placement cell for creating recruitment for students.
- ❖ Training programmes for personality development.
- ❖ Scholarship to meritorious and economically poor students through trust and Government.
- ❖ Special classes for slow learners and average students.
- ❖ Transport facilities at nominal charges.
- ❖ Personal counseling committee for identifying the difficulties of students and to motivate in studies
- ❖ Medical centre for the students and staff members health care.

A word to parents:

Parents are reminded that they are not absolved of their responsibilities once their son/daughter joins the college. The college expects parents or guardians to co-operate with the college authorities in up bringing of their children, in their proper pursuit of academic excellence.

They should take interest in their ward's progress in studies and above all, their general conduct in and outside of the campus, their movements, towards their teachers and classmates. The co-operation of the parents solicited especially to ensure their ward's regular attendance to the classes.

1. Hostel students should not invite their relatives and plead for
 - a. their overnight stay.
2. Table fans, radio, T.V., cameras, computer and other electrical appliances should not be used without prior permission of the warden.
3. Visitors are allowed on all Sundays from 9.00 am to 6.00 pm only. No permission will be granted on other days.
4. Students are to keep up their prestige and status and are not to mingle with staff/sub-staff beyond the limit. If found so, the student will be sent out of the hostel/college.
5. No Students should bring pets to their rooms, (e.g., dogs, kitten, parrots and rabbits, aquarium, etc.,)
6. Only dhobis and barbers authorized by the college should be engaged.
7. Hostel inmates are allowed to go for weekends once in a month only with the permission of the warden.
8. All inmates should maintain absolute silence during study time. i.e., morning 5.00 am to 7.00 am, evening 6.30 pm and 9.00 pm to 10.30 pm.
9. Inmates occupying the rooms are individually and collectively responsible for the furniture and electrical fittings. In case of any loss/damage to the hostel property, cost of repair, replacement will be charged on the student/students occupying the rooms.

10. No student is allowed to enter the kitchen without the prior
 - a. permission of the warded.
11. Food will not be served on rooms. On special occasion, when
 - a. the student is confined to bed due to illness, warded will instruct the concerned to do the needful.
12. Washing of hands in the plates is forbidden in the dinning
 - a. hall. No student is allowed to enter the kitchen without the
 - b. prior permission of the warded.

QUALITY POLICY

- Develop Creative, committed, competent, technopreneurs and Administrators inculcated with highest standards of Indian values and Ethos.
- Identify Nurture Creativity and innovation in students and faculties.
- Developing values based managerial and technical competencies.
- Continuous interface and networking with industries, government, business organization.
- Leverage on ancient oriental wisdom and provide impetus form the study, research and applications such as relevant to industry and community needs.
- Provide environment to foster students intellectual competencies, health and total development of personality.
- To create model Educational Institution contributing innovations, entrepreneurship and technology management for our country.

Library (Information Resource Centre)

A good library is a good storehouse of knowledge. The college has a modern library, well furnished with rich and growing collection of books on Engineering, Management, Computer and related subjects, General books and CD-ROMS. Students have access to various CD- ROMS, Magazines, periodicals and both national and international journals. Our college has got an institutional membership with center for University-Industry collaboration. Currently our college has copies of books with titles, National journals and internationals and magazines.

Reading room:

1. To facilitate students to sit and to do constructive reference work, a reading room with all necessary amenities is made available for use during the working hours of the college.
2. Periodicals/Magazines and reference books will be issued on the production of the identity cards.
3. Students have to use with utmost care on whatever reading material they borrow. Any loss in handling must be compensated.
3. Periodical and reference books should not be taken out of the reading room and must be duly handed over at the counter

before leaving the room.

Hostel:

A critical prerequisite to an extensive learning experience is the existence of good accommodation. The college offers separate hostels for outstation boys and girls. Students are provided with spacious rooms and hygienic food. Provisions have been made for indoor, outdoor games and entertainment too.

Sports:

The college has provided good opportunities and facilities for sports and games activities. Students have provided with yoga exercises under the guidance of the efficient Physical directors of the college and also indoor games like table tennis for both the students and staff.

Proctorial System:

The proctorial system has been introduced in our college to give individual attention by dividing the students into groups, under the care of respective proctor. Our proctors take very much care and pay keen attention to the individual student and guide them in a proper way, so as to attain academic achievements.

Important guidelines to the hostel students:

A hostel is a home away from home. Every inmate must bear this in mind and follow the guidelines stipulate for ensuring harmony and thus make collective living a pleasure.

1. Hostel Students should strictly adhere to the rules and regulations of the warded.
2. Admission is based on application in the prescribed form with passport size photographs affixed on it.
3. The management with its discretion may refuse admission without assigning any reason or expel any resident of the hostel if his/her stay is found to be detrimental to the interests of other inmates. The decision of the management in this regard is final.
4. Students should occupy only the allotted rooms. No student is eligible to claim a particular room/block/wing. Nor can he/she change without prior permission of the warden/ deputy warden.
5. Students should not loitering in unauthorized places.
6. All functions celebrated in the hostel should be done in a decent and modest fashion.
7. Inmate going out should get prior permission from the warden

- and should come back at the appointed hour.
8. Latecomers will be fined heavily.
 9. Inmates should refrain from all anti-social and harmful activities, such as consumption or possession of intoxicating drugs, alcohol, gambling and ragging.
 1. Students found to disobey the above rules will be expelled from the hostel/college under disciplinary grounds and has to forego his/her fees and deposit.
 2. No student is allowed to prepare or cook anything and eat in the hostel premises.
 3. No-day scholar should visit the hostel without the permission of the warden in writing in which the time of entry and departure should be clearly mentioned.
- under FREE SEAT quota as follows:
1. Offered to SC/ST students.
 2. Offered to BC < MBC and DNC communities.

Train/Bus students travel concession:

1. Students under 25 years of age are eligible for bus/train travel concession.
2. Students should apply for their respective season ticket/concession ticket/certificate in the prescribed format available in the college office, at least two days in advance.
3. The students should make a note of the number and date of the certificate and should furnish those details in their subsequent application when certificates are issued.
4. The certificates are issued to the students between 2.30 pm to 4.00 pm on all working days.
5. Students not adhering to the stipulated rules and regulations of bus/railway authorities of those traveling without tickets or misusing their season ticket or cause annoyance to the bus Railway authorities will be severely dealt with in receipt of information either in person or by post. The punishment may even be expulsion from the college.

Anna University Results

2006-2007 batch first year students has produced 92% results in the Anna University theory Examinations.

Co-curricular activities:

The college provides ample opportunities for nurturing and promoting various latent talents of the students. National level

technical symposium organized by various departments of the college helps them to exhibit their talents.

NSS:

Our college has its own N.S.S. The N.S.S. unit of the college conducts special literacy campus, adult education programme and health camps in nearby villages. To expose the students to the issues concerning society, experts from various fields are regularly invited to address the students. Social ethics is a value based educational class wherein students are more aware of their social rights and responsibilities and to become responsible human beings. Students are encouraged to participate in various clubs, both departmental and cultural.

Y R C:

Our College has its own Youth Red Cross unit. The YRC unit conducts Blood donation camp and workshop on social issues.

Canteen:

The canteen is open from 8.30 am to 5.00 pm with good ventilation and enough accommodation to dine at a time. Hygienic Refreshments items and lunch are made available at reasonable rates.

Transport facilities:

Our college has transport facilities to ply between college and different parts of the city. Facilities are available both students and staff to travel and reach the college in time.

Other facilities:

The management also arranged medical facilities to provide medical assistance whenever it is needed.

Placement Cell:

The placement cell of the college is making all the efforts to find placement for our students in well-reputed companies. In short, the management has provided all the necessary supporting services and facilities for the pursuit of knowledge.

Special care is being taken for placement to the students by

conducting coaching classes for communication skills, workshops, etc. Experts from reputed institution industries are being invited to share their valuable experience with students. Our students are placed in reputed companies like HCL, Infosys, TCS, CTS, Nokia, IBM, CSC, CMC, Z tec technologies, Sutherland Technologies etc.,

Making the man:

A disciplined life alone will make the man complete. Besides giving all the academic facilities to students, certain rules and regulations are implemented to make them to emerge as disciplinarians in life.

Rules and Regulations:

- ❖ Every first period of the working day is allotted for the cyclic class test.
- ❖ Various student counseling programs will be conducted at various schools by our college located in and around our college regarding to first year admission.
- ❖ Progress report will be sent to the parents periodically for acknowledging the performance of their ward.

REGISTRATION

Registration is mandatory for current semester examinations as well as arrears examinations failing which the candidates will not be permitted to move to the next higher semester.

Dress Code:

1. Boys are expected to wear color pants with their shirts neatly tucked in. T-shirts, baggy pants, Jeans pants and such apparels should not be worn to the college. Bathroom chapels or slippers are not allowed.
2. Girls are expected to wear chudidhars with duppatta of a convenient length, pinned on both sides. Parallels and short chudidhars are not allowed. They should plait their hairs and floated hairs are not allowed.
3. Both boys and girls should wear overcoats and shoes during the laboratory hours.
4. Usage of cell phones is strictly prohibited inside the college campus and college bus by both students and staff members. Even possession of cell phones is a punishable act in the case of students under Anna University Rules and Regulations.

Identity cards:

Every student, are asked to submit two passport size photograph along with the admission form and the other. The identity card should be brought to the college daily.

Scholarships:

Scholarships are awarded to those students who were allotted

Practical Courses:

Every practical exercise/experiment shall be evaluated based on conducts of exercise/experiments and records maintained. The criteria for arriving at the internal assessment marks (15 marks) shall be decided based on the recommendation of the class committee and shall be based on performance in the model practical examinations.

Attendance

The remaining 5 marks for attendance shall be awarded as given below:

Theory and Practical courses

≤ 75% of attendance	-	0 mark
76% to 80% of attendance	-	1 mark
81% to 85% of attendance	-	2 marks
86% to 90% of attendance	-	3 marks
91% to 95% of attendance	-	4 marks
96% to 100% of attendance	-	5 marks

Requirements for completion of a Semester

1. Every student is expected to attend all classes and secure 100% attendance. However in order to allow for certain unavoidable reasons such as Medical/Participation in sports/personal, the student is expected to attend at least 75% of classes or 540 periods per semester.
2. Candidates who do not satisfy the above point will not be permitted to write the university examinations and will not be permitted to go to next semester/year. They are required to repeat the incomplete semester in the next academic year.
3. Personal counseling committee will counsel every 10 students in the class about academic and non-academic activities for improving their skills.
4. Programmes like personality development, communication skills development etc will be arranged to final year student for improving their placement skill.
5. Slow learners committee will identify the weak students in all classes and arrange special classes for them.
6. The class counselors will collect the daily test marks from concern subject faculties to analyze the test marks and submit
7. The performance report weekly to HOD/Principal through the concerned departments HODs'.

8. Cell phones are not allowed in the campus. If found, action will be taken as per the Anna University instructions.
9. Special coaching classes are being arranged for prefinal/final year students those who are going for higher studies.
10. Placement cell will arrange the job to final year students.
11. Visitors have to produce our pass and which must be acknowledged to the principal, then only allowed to meet anyone in the department if required.

Guidelines for Final Year (VIII Sem) students:- Projects

1. Students are allowed to do project work in the college or in other reputed institutions/organization.
2. Since placement of students mainly depends on project work, students are asked to do the project thoroughly and projects (Experimental/Theoretical) must be an application oriented and new.
3. Theory classes are allotted in forenoon session and Project discussion, placement and GRE TOEFL coaching classes etc in afternoon session from Wednesday to Friday in a week and remaining 3 days is allotted as OD for project.
4. All students should attend the theory classes as per the time table given by the department.
5. The student those who are doing project externally are asked to submit attendance sheet duly signed by external guide with seal.
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7. Students must present the progress of the project work 15 days once in the department in presence of review committee through OHP/PPT.
8. The progress report must be submitted to review committee as per the format at least one day before the review meeting.
9. Project review committee must evaluate the project work and give good guidance and suggestion to bring out the project well.
10. At least one paper must be published from the thesis work in national/International conference/Journal.

Working days and hours:

1. The college works on all days except Sundays and holidays declared by the management.
2. Classes are held from 9.00 am to 4.30 pm with lunch break of twenty five minutes.
3. All the students are expected to be present in their respective class rooms at the first stroke of the bell at 8.50 am.

Attendance Rules:

1. Each working day is divided into 8 periods each of 50 minutes duration and with a lunch Break from 12.30 – 1.10pm.
2. Attendance will be marked for every period.
3. Student will not considered as present on any day unless he/she attends all the specified hours of the day. In special No student should be absent without prior application and endorsement for leave, counter signed by the parents or guardians before availing leave.
4. No student should be absent without prior application and endorsement for leave, counter signed by the parents or guardians before availing leave.
5. Application for leave during afternoon session must always be submitted before availing leave in person duly counter signed by the class counselor, HOD & principal.
5. Students who avail leave for three days should produce a letter of explanation. If leave is sought on grounds of sickness, medical certificate is a must.
6. Absence for five consecutive days without prior sanction will result the students name being struck off the rolls.
7. Re-admission is possible only after the parent/guardian appraises the principal in person. Application for leave must always be made in the prescribed format available at the college office.
8. A minimum of 75% of attendance is a must to attend University examination.

PROCEDURE FOR AWARDING INTERNAL MARKS

(As Per Anna University Regulation 2004)

For all theory and practical courses the continuous assessment shall be for a maximum of 20 marks (consisting of 15 marks for

tests/experiments and 5 marks for attendance). The assessment shall be awarded as per the procedure given below.

Theory Courses:

Three tests (Cycle test I, Cycle test II and model examination) each carrying 10 marks shall be conducted during the semester and annual pattern. The total marks obtained in all tests put together out 300 shall be proportionately reduced for 15 marks and rounded to the nearest integer.